



Homewood Public Library District

17917 Dixie Highway, Homewood, IL 60430
708.798.0121 homewoodlibrary.org

Library of Things Lending Guidelines and Agreement

Guidelines for Borrowing and Use:

- Library of Things items must be checked out at the Adult Services Desk.
- Library of Things items must be returned to the Adult Services Desk, not to the book drop.
- A valid Homewood Public Library card, with a fine/fee balance of under \$5.00 is required to borrow a "Thing."
- Borrowers must be 18 years old or older.

Checkout Limits

- A Thing may be borrowed for one week, with no renewals.
- Library patrons may only check out one Thing at a time.
- Homewood cardholders only may place holds on Things.

Fines and Liabilities

- Overdue fines on a Thing will be \$5.00 per day. The maximum overdue fine will equal the replacement cost of the item. As a reminder, library privileges become blocked when fines/fees exceed \$5. So, library privileges will immediately become blocked if a Thing becomes more than one day overdue.
 - The borrower is solely responsible for the Thing and will be billed for the repair or replacement cost associated with any damage or loss of the Thing and/or accessories.
 - Patrons agree that if any borrowed tool or piece of equipment becomes unsafe or falls into a state of disrepair, they must immediately discontinue its use and notify the Library of the issue.
 - Library cardholders signing this agreement are responsible for any damage to the Thing and/or its accessories.
 - All items in the Library of Things collection may only be used for their intended purpose. Patrons borrowing the Library's tools or equipment are solely responsible for the safe and appropriate use of those tools and equipment by themselves or any other person(s) whom they permit to use those items while under the patrons' supervision.
 - Patrons agree that the Library is not responsible for any manufacturing defects in the materials or the quality of workmanship as a result of using one of the Library's tools.
 - The Library reserves the right to temporarily or permanently block patron library privileges if a Thing is severely damaged or unreturned, until such time as restitution is made to the Library's satisfaction.
-

Thing Lending Agreement

I agree:

- To abide by Homewood Public Library's Library of Things lending guidelines as stated above.
- To pay an overdue fine if the Thing is returned late.
- To pay full repair and/or replacement costs should the Thing or components of the Thing be stolen, lost, not returned or damaged.
- To return a borrowed thing to the Adult Services Desk at least 30 minutes prior to closing on or before the date due.

I have read the entire document and my signature below indicates my agreement with the above statements.

Print Name and Barcode

Signature

Date

STAFF USE ONLY

Date _____

Staff Initials _____