

**HOMEWOOD PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES**

**MINUTES**

**Regular Board Meeting, October 16, 2019  
7:00 P.M.**

**CALL TO ORDER**

President Adrienne River called the meeting to order at 7:00 p.m. Present were Trustees Nancy Gildart, George Bouchie, Thomas Nowak, Adrienne River, Timothy Martin and Jacoba Ward. Percy Harris arrived at 7:05 p.m. Also present was Director Colleen Waltman. The recorders of minutes were Michelle Snoddy and Colleen Waltman

**GUESTS**

- Amy Crump, Jill Postma and Marilyn Thomas

**PUBLIC COMMENT**

- None

**CONSENT AGENDA (Action with Roll Call Vote)**

Approval of the Minutes

- Approval of the minutes of the Board Meeting of September 18, 2019
- Approval of the minutes of the Closed Session Meeting August 21, 2019

Acceptance of the Financial Report of September 30, 2019

- Approval of the General Fund Check Registers dated September 19, 2019, and October 3, 2019
- Acceptance of the Bills Payable Report in the amount of \$170,281.40
- Payroll, IMRF and FICA payments September 2019
- Balance Sheet as of September 30, 2019
- FY 2019 YTD Actual Vs. Budget

Acceptance of the September 2019 Statistical Report

Trustee Ward moved to approve the consent agenda with amendments. Trustee Martin seconded.

Roll Call vote: Ward- aye, Bouchie - aye, Nowak - aye, Gildart- aye, Harris – aye, River-aye, Martin-aye. Motion carried

## **Review Public Comment Sheets**

### **Director's Report**

- Staff Meetings
- Union and contract follow-up items
- HPL Team award winner
- Home Depot event (October 5<sup>th</sup>)-gift basket giveaway and signups for the library newsletter
- Audit work and OPEB
- Building updates-Leak in the roof was repaired

### **OLD BUSINESS**

- Consideration of Union Contract Amendments (none proposed)

### **NEW BUSINESS**

- Budget & Appropriation ordinance

Trustee Bouchie moved to approve the Budget & Appropriation ordinance 19-4  
Trustee Ward seconded.

Roll Call vote: Ward- aye, Bouchie - aye, Nowak - aye, Gildart- aye, Harris – aye,  
River-aye, Martin-aye. Motion carried

- Levy Ordinance (Discussion)
- Levy Hearing Date (Action)

Trustee Bouchie moved to approve the Levy Hearing date and time,  
November 20, 2019 at 6:45 pm.

Trustee Ward seconded.

Roll Call vote: Ward- aye, Bouchie - aye, Nowak - aye, Gildart- aye, Harris – aye,  
River-aye, Martin-aye. Motion carried

- Policy Review

Director Waltman presented language to be added to the Display case policy  
making it consistent with the Meeting Room Policy.

Trustee Ward motioned to approve the policy revisions as presented and Trustee  
Gildart seconded.

Roll call vote: Ward-aye, Nowak-aye, Gildart-aye, Harris-aye, River-aye, Martin-  
aye, Bouchie-nay. Motion carried.

- ALA / PLA Membership

Trustee Bouchie moved to approve the ALA and PLA membership fees for Director Waltman at \$148 and \$77, respectively. Trustee Ward seconded. Roll Call vote: Ward- aye, Bouchie - aye, Nowak - aye, Gildart- aye, Harris – nay, River-aye, Martin-aye. Motion carried

- Per capita Grant requirements review - no questions

## **BOARD COMMITTEE REPORTS**

- Facilities – No report
- Finance – No report
- Personnel-No report
- Policy - No report

## **ADJOURNMENT**

Trustee Nowak moved and Trustee Ward seconded to adjourn at 7:51 PM. Roll Call vote: Bouchie - aye, Nowak - aye, Gildart- aye, River – aye, Harris – aye, Martin-aye. Motion carried.

The next Board meeting is scheduled for November 20, at 7:00 p.m.  
The Levy hearing is scheduled for November 20, at 6:45 pm

Accepted \_\_\_\_\_  
**Adrienne River, President**      **George Bouchie, Secretary**