

**MEETING MINUTES
HOMEWOOD PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Special Board Meeting, July 19th, 2023, 6:30 p.m.**

Call to order

The meeting was called to order at 6:30 pm. Trustees River, Ward, Popelka, Cutshall, Gildart, Nowak and Greep were present. Director Waltman was also present.

Introduction of Guests

Homewood resident and former Homewood Library Director Amy Crump introduced herself.

Public Comments

None.

I. Discussion of Community Survey Results – documents e-mailed/printed

Director Waltman shared the current Vision & Policies statement on the library web site with the committee. There was some discussion of the various comments submitted and that roughly 300 surveys were received. It was noted that many commented about not being aware of the many offerings and that doing the survey enlightened them.

II. Action Plan (may include: contacting consultants, staff involvement, Trustee involvement, Director action items, etc.) (action)

Director Waltman shared her interest in developing an "FAQ" to post on the library web site addressing comments received about services or offerings the library already has in place and/or answering questions easily answered, as well as thanking participants.

Additionally, she expressed interest in organizing the feedback and identifying the primary areas for suggestions which were programming and collections and getting more staff involved in the committee and discussions about the results and then reporting back to the Board on progress in those areas.

There was also discussion about creating some useful videos related to questions or suggestions that came up in the survey and Director Waltman said she would talk with staff about putting some things together.

There was consensus that this sounded like a good direction for moving forward.

III. Next Meeting date

To be determined based on progress reports and needs.

III. Adjourn

Trustee River motioned to adjourn at 6:55 pm and Trustee Cutshall seconded. All present voted aye. Meeting adjourned.