

**MEETING MINUTES DRAFT
HOMEWOOD PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Board Meeting, April 19th, 2023
7:00 p.m.**

Call to order

The meeting was called to order at 7:02 p.m. **Present:** Trustees Ward, Nowak, River, Harris, Uecker, Gildart and Director Waltman via zoom due to illness. **Absent:** None. Trustee Martin resigned from the Board effective Thursday, March 23, 2023.

Introduction of Guests

Trustee elect Tom Popelka introduced himself.

Public Comments

None

Comment Sheets

None

CONSENT AGENDA (Action with Roll Call Vote)

Approval of the Minutes

- Approval of the minutes of the Regular Board Meeting, March 17, 2023
- Acceptance of the Financial Reports of March, 2023
- Approval of the General Fund Check Registers dated 3/15/2023 and 3/29/2023
- Acceptance of the Bills Payable Report as outlined in the Financial report
- Payroll, IMRF and FICA payments March 2023
- Balance sheet as of February 2023
- FY 2022-2023 YTD Actual vs. Budget

Acceptance of the 2023 Statistical Reports

Director Waltman mentioned additional tax money has been received since the reports were compiled and we are now within \$35,000 of expected revenues and well under that for expenditures.

Trustee River motioned and Trustee Ward seconded approval of the Consent Agenda as presented. **Ayes:** Ward, Nowak, River, Harris Uecker, Gildart. **Nays:** None. Motion carried.

Old Business

- Nominating Committee (action)

President River asked for volunteers for the Nominating Committee. Trustees Gildart, Nowak and Ward volunteered. The committee agreed to meet Wednesday, April 26 at 6 pm.

- Decennial Committee (action)

Director Waltman presented the Board with language to post on the library website regarding the Decennial committee. Trustee Uecker mentioned also sharing the information with the Chronicle. All agreed to move forward as proposed.

- Open Trustee seat (action)

Director Waltman presented the Board with language to post on the library website regarding the open Trustee seat. All agreed to move forward as proposed.

- Pepper spray follow up (action)

The Board agreed to table moving forward regarding development of a policy in this regard based on the responses from the attorney and the insurance company. Also hoping that decreased incidents have reduced the need/concerns. Will revisit if concerning safety instances increase or arise with frequency again.

New Business

- Landscaping update/tree stump removal/replacement (action)

Based on the information presented Trustee Ward volunteered her husband, Dave Ward, who is certified and trained in this area, to assist with moving forward with the necessary treatment of the existing tree stump. The plan is to cut it at the base and plant a tree 4-5 feet away within several months. All agreed to move forward as outlined.

- Board / Staff /FOHL Meet and Greet Friday, May 19th (action)

Director Waltman presented a proposal for a small social event for the Board, Staff and Friends of the Library from 4-7 pm, Friday, May 19th. Trustee Ward said she would be unable to attend due to travel. All agreed to move forward as proposed.

- National Library Week Activities – food for fines and staff luncheon (action)

Director Waltman presented a proposal for food for fines, some giveaways, a staff luncheon and raffles to celebrate National Library Week April 23-29. All agreed to move forward as proposed.

- Union MOU and Illinois State of Emergency status (action)

The Board discussed the communications received via e-mail from the union leadership, which did not include a formal proposal for revisions to the current MOU. The Board agreed to consider any proposal received from the union regarding updating the current MOU.

Director's Report

- Staffing (new hires)
- Carpeting continued
- Statements of Economic Interest
- Community Survey continued
- Spring landscaping planting plans
- Tax exempt affidavit
- Trustee Workshop May 20th
- National Library Week
- Recognition of outgoing Trustees/New Trustees

The Board discussed the three staff recommendations for the new carpeting and unanimously agreed on the choice of "Frizzle".

Director Waltman mentioned contacting the Cook County Clerk regarding the status of Trustee Martin's SEI. She will follow-up.

Board Committee Reports

- Facility
- Finance
- Personnel
- Policy

Other Discussion

Adjournment

Trustee River motioned to adjourn at 7:43 pm and Trustee Nowak seconded. All present voted Aye. Meeting adjourned.