

MEETING MINUTES
HOMEWOOD PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Board Meeting, October 19th, 2022
7:00 p.m.

Call to order

The meeting was called to order at 7:01 pm. **Present:** Trustees River, Harris, Gildart, Martin, Uecker and Nowak, Director Waltman was also present. **Absent:** Trustee Ward.

Introduction of Guests

There were no guests.

Public Comments

There was no public comment.

Comment Sheets

One comment sheet said we should be open on Sundays during the school year. We are so Director Waltman will call that person.

CONSENT AGENDA (Action with Roll Call Vote)

Approval of the Minutes

- Approval of the minutes of the Regular Board Meeting, September 21, 2022
- Approval of the minutes of the Public Hearing, September 21, 2022

Acceptance of the Financial Reports of September, 2022

(TO BE DISTRIBUTED AT THE MEETING)

- Approval of the General Fund Check Registers since September 21, 2022
- Acceptance of the Bills Payable Report as outlined in the Financial report
- Payroll, IMRF and FICA payments September 2022
- Balance sheet as of September 2022
- FY 2021-2022 YTD Actual vs. Budget

Acceptance of the September, 2022 Statistical Reports

Trustee River motioned and Trustee Harris seconded approval of the Consent Agenda as presented. **Ayes:** River, Harris, Uecker, Gildart, Nowak, Martin. **Nays:** None. Motion carried.

Old Business

- Homewood Historical Society (action)

Director Waltman shared that she and Rose Olsar, President of the Historical Society met and discussed the meeting room issues. She also shared that they came to an agreement that the HHS would be scheduled to use the room at least 6 months out, so through June 2023, and that the Board may revisit the room use at some point if issues arise, but if something were to change the HHS would have enough notice to address it in their newsletter which is published quarterly.

Trustee River motioned to approve the aforementioned arrangement and Trustee Gildart seconded. All present voted aye. Motion carried.

- Vaccine Mandate revisions (action)

The Board discussed the proposed amendment from the union to the December, 2021 Vaccine MOU agreed to by both the union and the Library Board. In summary, the amendment proposes staff either: get vaccinated and provide proof of vaccination, wear a mask while working or provide weekly negative testing for COVID-19. The Board agreed to this but suggested the inclusion of "Library Director approved masks" into the proposed MOU and subject still to attorney review.

Trustee River motioned and Trustee Martin seconded approval of the amendment with the language change and library attorney approval. All present voted aye. Motion carried.

New Business

- Days closed (action)

The calendar of the 2023 days closed was presented and reviewed. The proposed days closed are the same as the 2022 days, with the dates adjusted.

Trustee River motioned to approve the days closed as presented and Trustee Uecker seconded. All present voted aye. Motion carried.

- Wellness Initiatives (action)

Director Waltman shared with the Board the incentive funds awarded to the library from the IPBC insurance pool in recognition of the previous wellness initiatives, most specifically, the onsite health screenings offered at HPL. She also shared additional funds are available by increasing the wellness activities. To that end she would like to form a wellness committee and work with that committee to increase wellness related activities for the staff.

Trustee River motioned and Trustee Nowak seconded the creation of a staff wellness committee. All present voted aye. Motion carried.

- Library Insurance (worker's compensation, D & O, Liability, etc.) (action)

Director Waltman shared with the Board of Trustees her concerns about the LIRA pool insurance costs increasing by almost 50% in just 3 years with no claims and no increases in coverage, as well as a number of communication, and/or lack thereof, mishaps/errors from LIRA. She also shared that she has been working with another reputable insurance broker to get quotes for coverage for HPL from similar or even the same companies, without the pool overhead costs. While there is the chance LIRA may not allow the library to leave the pool at this time because there is a 4 month notice of cancellation requirement Director Waltman would like to proceed with requesting the LIRA Board approve the cancellation (based on their errors) and proceed with securing similar insurance through another source, if she feels it is in the best interest of the library based on the final proposal.

Trustee River motioned and Trustee Nowak seconded to authorize the Library Director to move forward with the insurance option that seems to her to be in the best interest of the library. All present voted aye. Motion carried.

- Levy (action)

The proposed levy was presented to the Board. The Board agreed to hold a public hearing for the levy at 6:45 pm on November, 16, just prior to the next Board meeting, where it will be passed. Director Waltman will post and publish the date and time for the hearing in compliance with related library law.

Director's Report

- Staff events and professional development
- Building Needs
- Carpeting RFP
- Landscaping continued
- Lobby camera
- ILA program
- Wellness initiatives

Director Waltman shared the details of the upcoming planting/transplanting dates and the many volunteers coming to assist and encouraged participation. Director Waltman also shared that she would be presenting at the ILA conference the next morning at 9 am in Rosemont, accompanied by an excellent panel, including library attorney, Tom Melody.

Board Committee Reports

- Facility
- Finance
- Personnel
- Policy

No reports.

Other Discussion

None.

Adjournment

Trustee River motioned and Trustee Nowak seconded to adjourn the meeting at 7:34 pm. All present voted aye. Meeting adjourned.