

**MEETING AGENDA
HOMEWOOD PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
Regular Board Meeting, January 19, 2022
7:00 P.M.**

Due to continued concerns related to the transmission of COVID-19 and the determination that meeting in person in any library space at this time would not be considered practical or prudent this meeting will be conducted electronically in full compliance with the Open Meetings Act and the Governor's extension of this remote meeting allowance.

Members of the public wishing to share public comment are urged to send their public comments via e-mail to hplhelp@homewoodlibrary.org to be read aloud during the meeting.

Members of the public wishing to join the meeting may do so as follows:

Join via Zoom:

<https://us02web.zoom.us/j/84467713999?pwd=eFovczRTbkhnTGRUbjdZY2J0Z2MvZz09>

and enter meeting ID: 844 6771 3999, Passcode: 070427

or call 1 312 626 6799 US (Chicago) and enter meeting ID: 844 6771 3999 and Passcode: 070427

Call to order

Introduction of Guests

Public Comments

Comment Sheets

CONSENT AGENDA (Action with Roll Call Vote)

Approval of the Minutes

- Approval of the minutes of the public hearing for Ordinance No. 2021-5: Ordinance Levying and Assessing Taxes of Homewood Public Library for Fiscal Year July 1, 2022 - June 30, 2023, November 17, 2021
- Approval of the minutes of the regular Board Meeting, November 17, 2021
- Approval of the minutes of the Special Board Meeting, December 16, 2021
- Approval of the minutes of the Special Board Meeting, December 30, 2021

Acceptance of the Financial Reports of October, 2021

- Approval of the General Fund Check Registers dated November 21, December 8, December 20, 2021 and January 5, 2022.
- Acceptance of the Bills Payable Report as outlined in the Financial report
- Payroll, IMRF and FICA payments November and December 2021
- Balance sheet as of December, 2021

- FY 2020-21 YTD Actual vs. Budget

Acceptance of the November and December, 2021 Statistical Reports

New Business

Audit presentation

Time Off without pay policy (action)

Holiday Pay Option Policy (action)

Quarantine After Travel Policy update (action)

FOHL Meeting on site January 24, 2022 (with restrictions) (action)

Circulation staffing (action)

Amnesty/Food for Fines in conjunction with National Library Week (action)

Old Business

- COVID protocols onsite (action)
- HPL as COVID vaccine site (action)

Director's Report

- Levy and Truth in Taxation uploaded and receipt verified
- Per Capita submitted
- ASPEN Migration
- Tree removal
- Fire inspection upgrades
- Finances in good standing
- Adult Literacy partnership
- COVID testing on site
- Job Description revisions in progress

Board Committee Reports

- Facility
- Finance
- Personnel
- Policy

Adjournment

The next regular Board meeting is scheduled for February 16, 2022

The Homewood Public Library District is subject to the requirements of the Americans with Disabilities Act of 1990. Any individuals who plan to attend and/or participate in the meeting and who require certain accommodations are asked to phone the Library Director at (708) 798-0121 x.214, at least one working day prior to the meeting to arrange for accommodations.