

**Homewood Public Library District Board Meeting  
Regular Meeting Minutes  
Homewood Library  
7:30 p.m. – March 21, 2012**

**CALL TO ORDER**

Mr. Bouchie, President, called the meeting to order at 7:37 p.m. Present for all or parts of the meeting were Library Board members Mr. Bouchie, Mr. Weiss, Ms. Korajczyk, Ms. Eagle, Mr. Flor, Mr. Barr and Administrative Librarian Cindy Rauch. Absent was Ms. Davis-Bridges. Recorder of the minutes was Sandy Sullivan.

**CONSENT AGENDA**

Board members perused the consent agenda. Minutes from the February meeting were also reviewed. Ms. Korajczyk moved, seconded by Mr. Weiss, to approve the consent agenda and approve the February minutes with the one error – emoving was written instead of moving. Ayes – 6, Nays – 0. Motion carried.

**LIBRARIAN'S REPORT**

Ms. Rauch discussed e-book usage. She included a bar graph in the board packet which shows how digital downloads have increased very steadily over the past fourteen months.

Also included in the board packet was information regarding purchases that Homewood Library has made over the past few years with Friends donations. The total is nearly \$350,000.

Ms. Rauch discussed the changes in staffing of the computer lab. Laptops will be checked out downstairs at the Adult Services desk by the Adult Services librarians. Desktop computers will remain upstairs with staffing upstairs only taking place during evenings and weekends. If a patron needs in-depth help/instruction, they will be encouraged to schedule a time with a librarian.

Ms. Rauch announced that Secretary of State, Jesse White has awarded the library a per capita grant in the amount of \$19,815.74. No word was received as to when the grant money might actually be available.

**PATRON'S COMMENTS/CORRESPONDENCE/SUGGESTION BOX/EMAIL COMMENTS:**

Nothing to report.

**COMMITTEE REPORTS**

**Advocacy** – Legislative Day in April in Springfield will not be attended by anyone at HPL. That is the date of our regular monthly board meeting. As an alternative, it was suggested that we invite local legislators to visit the library or attend an upcoming Board meeting.

**Facilities** – A walkabout needs to be scheduled soon.

**Finance** - Mr. Flor discussed the three investment options that were discussed at the Finance Committee meeting on March 6, 2012. The three services discussed were: Illinois Metropolitan Investment Fund, Vanguard Group, and Barclays. After discussion, the Board agreed that money

currently invested at the Great Lakes Credit Union should be moved to IMET( Illinois Metropolitan Investment Fund) Mr. Flor and Mrs. Rauch were instructed to look into how this can be done.

**Governmental Affairs** – Mrs. Rauch discussed a letter she received from the Village of Homewood stating that we owe \$9,525.77 as our share of an agreed property tax incentive for the development of the old Washington Park Plaza site. Mr. Weiss moved, seconded by Ms. Eagle to authorize payment. Ayes – 6, Nays – 0. Motion carried.

**Policy** – Discussion took place regarding the changes in Article XV – Meeting Room Policy. The application process is now online at the library’s website. The policy needs to be changed to reflect this. After discussion it was determined that the policy committee would meet to review the entire meeting room policy as there were questions regarding liability.

**Personnel** - Nothing to report.

**Audit** – Nothing to report.

**NEW BUSINESS**

RAILS is seeking candidates for five elected positions on the Board of Directors. Murray Barr will seek election which will be held in late April for a term to begin July 1, 2012.

A list of equipment and expenses for the new digital media lab was presented to the Board. The list included hardware, software, and other miscellaneous supplies for the lab. The total amount is \$15,154.06. Mr. Weiss moved, seconded by Ms. Korajczyk to authorize purchase of items for the digital media lab. Ayes – 6, Nays – 0. Motion carried.

A sample brochure showing procedures and guidelines for the Digital Media Lab at ELA Area Public Library was included in the Board members’ packets. This is just a sample of what ours may look like.

**OLD BUSINESS**

Mr. Weiss and Mrs. Eagle reported their intention to take the online FIOA/OMA training soon.

Mr. Weiss gave a report on his attendance at the Public Library Association conference in Philadelphia. He found the conference very worthwhile and enlightening. The sessions he attended were quite varied and he came away with the thought that our library is doing a great job!

Meetings: - LACONI – Annual Trustee Banquet, Friday, April 20, 2012 in Lombard, IL.  
Area Trustee training event at HPL on Saturday, May 19, 2012 topic is Policy vs. procedure, board role and director and staff role.

**ADJOURNMENT**

Mr. Bouchie, President, adjourned the meeting at 9:12 p.m.

Accepted \_\_\_\_\_  
Murray Barr, Secretary

