Homewood Public Library District Board Meeting Regular Meeting Minutes Homewood Library June 15, 2011

CALL TO ORDER – Mr. Bouchie, president, called the meeting to order at 7:30 p.m. Present at that time were Mr. Barr, Mr. Bouchie, Ms. Davis-Bridges, Ms. Eagle, Mr. Flor, Ms. Korajczyk, Mr. Weiss and Ms. Rauch, administrative librarian.

CONSENT AGENDA –A motion was made and seconded to accept the consent agenda as presented. (Korajczyk /Weiss)

LIBRARIAN'S REPORT -

Trustee workshop – There was a good turnout at the May 21 Trustee Workshop conducted by Atlas Libraries.

Recently returned shelf – The library has begun shelving recently returned material near the front door. Patrons are responding favorably to this arrangement.

Neighborhood – The library is also experimenting with shelving some materials in "neighborhoods" (for example, cookbooks have been shelved together in a special section).

Open Meetings Act and Freedom of Information Act training – Ms. Rauch completed OMA and FOIA training, so the library is in compliance with regulations concerning these acts.

Trustee gift – Donations are being collected for a gift to honor retiring library board member Jill Postma.

Tuckpointing – Repairs to the library's tuckpointing have been completed.

CORRESPONDENCE -

Public comment and patron correspondence: Patrons commended the library for great service, a clean and pleasant environment, quality children's programming and the new shelves. Questions were raised about children checking out graphic novels, computer usage and controlling the check-out line.

COMMITTEE REPORTS -

Advocacy – No report

Facilities – No report

Finance – The finance committee met June 6, 2011, to consider the fiscal year 2012 budget.

At the direction of Mr. Flor, treasurer, funds totaling \$1,282,000 (the first half of tax collections for tax year 2010) were transferred from the Illinois Funds account to the Great Lakes Bank account to cover operating expenses.

The board reviewed the library's combined funds statement of activities; IMET monthly report; balance sheet of all funds as of May 31, 2011; and the proposed budget for fiscal year 2012.

A motion was made and seconded to adopt the 2012 working budget as presented. (Barr/ Korajczyk). The motion was passed unanimously via a roll call vote.

Governmental Affairs – No report

Library Resources – The library resources committee will schedule a meeting to discuss the collection development policy review after the new committees are established.

Policy – No report

Personnel – No report

Audit – No report

Nominating committee – The nominating committee met June 7, 2011 to develop a slate of candidates to become officers of the Board of Library Trustees. The candidates agreed upon are:

George Bouchie: President Amy Eagle: Vice President

Chris Flor: Treasurer Murray Barr: Secretary

NEW BUSINESS

Election of officers 2011-2012: A motion was made and seconded to adopt the slate of officers put forth by the nominating committee. (Barr/Korajczyk) The vote was unanimous for all candidates.

Committee changes: The new committee structures will take effect at the July board meeting.

Budget and appropriation hearing: A motion was made and seconded to schedule a hearing July 20, 2011, for the Ordinance Providing for Budget and Appropriations of Homewood Public Library District, Cook County, Illinois, for the Fiscal Year Beginning July 1, 2011 and Ending June 30, 2012. (Barr/Weiss) The hearing will take place at 7:15, immediately prior to the scheduled board meeting.

2011-2012 meeting date ordinance: This ordinance will be considered at the July meeting.

Reciprocal borrowing services agreement: The board reviewed the SWAN pricing schedule and agreement for reciprocal borrowing service.

Final TIF payout: The final payout from the terminated Washington Park TIF has not yet been made by the Village of Homewood. According to the village, payments are pending possible future tax appeals. The library will work with other Homewood taxing bodies to obtain additional information regarding the date the final payout will be released.

OLD BUSINESS

Wood cleaning/end panels – The library is moving forward with the wood cleaning and awaiting final pricing on the end panels.

PIN audit –The library will check with Homewood village officials to see if there have been any annexations since the library district was created, to ensure the library is receiving tax revenue from all district properties.

Neighboring property sale – Hoekstra heating may be moving and has approached the board about the possible sale of their property. The library will inquire about the available square footage, potential price, and any restrictions on the property use.

MEETINGS

ALA - The American Library Association will hold its annual conference June 23-28 in New Orleans.

ADJOURNMENT – Mr. Bouchie adjourned the meeting at 9:15.	
Accepted	Amy Eagle
	Secretary