Homewood Public Library District Board Meeting
Regular Meeting Minutes
Homewood Library
7:30 p.m. – November 16, 2011

CALL TO ORDER – Mr. Bouchie, president, called the meeting to order at 7:30 p.m. Present at that time were Mr. Bouchie, Mr. Barr, Mr. Weiss, Ms. Eagle, Mr. Flor, Ms. Korajczyck, Ms. Davis-Bridges, and Ms. Rauch, administrative librarian. No members of the public were present.

CONSENT AGENDA – Ms. Korajczyck moved to approve the consent agenda. Ms. Davis-Bridges seconded the motion. After a brief discussion concerning committee meeting minutes, the Board passed the motion by voice vote – 7 ayes, 0 nays, 0 absent.

LIBRARIAN'S REPORT –

Junior Friends Food Drive – The food drive is going well; there has been a good response from library patrons. The Junior Friends expect to deliver the contributed items to the food bank this weekend.

Friends' Appreciation Night –scheduled for December 9, 2011.

Staff Recognition Night – scheduled for January 29, 2012. .

Recycling Event – a success; over 40,000 lbs. of e-waste was collected.

HF Symphony Tour – The Library will support the HF Symphony Tour by donating a Kindle for the auction.

Incident Reports – There were two incident reports.

Heating System – The dampers on the heating system were replaced.

SWAN/RAILS Update – SWAN is considering hiring its own employees.

RAILS Advisory Board – RAILS has announced the members of its advisory Board.

COMMITTEE REPORTS –

Advocacy – Mr. Weiss indicated no report.

Facilities – Mr. Barr indicated no report.

Finance – A detailed report was submitted by Mr. Flor. Mr. Flor reported that we are where we should be and we are on track to make budget for the year. The Library is holding its own and within the Levy constraints. Mr. Flor indicated that the Social Security reporting has been corrected and that he is checking on IMRF payments to date. The Library has adequate reserves and payments by Cook County have been better than last year. Our auditors are on site this week.

Governmental Affairs – Ms. Korajczyck indicated no report.

Library Resources – Ms. Eagle indicated there have been meetings of the Committee and good discussions were had. Proposed changes to the Policy Manual were circulated for a First Reading and a discussion ensued.

Policy – Mr. Bouchie distribute proposed language changes to the policy concerning Teacher Cards. It was suggested that the service being provided was not a "card" service (as defined by the Act), but was a special service to promote education. The matter was sent back to Committee for further discussion.

Personnel – Ms. Davis-Bridges distributed a handout of proposed changes, for a First Reading, to be made in the Personnel Manual. Among the topics covered and discussed are: use of social networking by staff; accrual of vacation time while on leave; the Family and Medical Leave Act; and a Staff Code of Ethics.

Audit – Auditors are on site.

Nominating Committee – No report.

PATRON COMMENT/CORRESPONDENCE/SUGGESTION BOX/EMAIL COMMENTS – Patron comments were generally favorable and positive. Unsupervised children appear to be of concern.

New Business –

Washington Park Intergovernmental Agreement: Based on advice of Counsel, the Board requested that changes in the proposed Agreement be sought.

Washington Park Income/Expenses May 2009-April 2011: The Board discussed the response provided by the Village of Homewood to the Boards request for information.

PTA TIF Statement: The Board was made aware that the School District 153 PTA was contemplating getting involved in the proposed Homewood TIFs.

December Meeting: After discussion, Mr. Flor moved to cancel the December meeting of the Board. Ms. Eagle seconded the motion. The Board passed the motion by voice vote – 7 ayes, 0 nays, 0 absent.

Old Business – None.

Meetings – The Public Library Association (PLA) is beginning its Preliminary Program on March 13-17, 2012 in Philadelphia, Pennsylvania. Mr. Weiss will be attending the meeting on behalf of the Board.

Adjournment – Mr. Bouchie, president, adjourned the meeting at 8:54 p.m..

Accepted _____ _____

Murray Barr, Secretary