

Homewood Public Library District Board Meeting
Regular Meeting Minutes
Homewood Library
September 15, 2010

CALL TO ORDER – Mr. Bouchie, president, called the meeting to order at 7:30 p.m. Present at that time were Mr. Barr, Mr. Bouchie, Ms. Davis-Bridges, Ms. Eagle, Mr. Flor, Ms. Postma, Mr. Weiss and Ms. Rauch, administrative librarian.

CONSENT AGENDA – A motion was made and seconded to accept the consent agenda as presented. (Weiss/Davis-Bridges)

TREASURER'S REPORT – Mr. Flor, treasurer, presented a general fund statement of library activities year-to-date August 2010.

LIBRARIAN'S REPORT –

Air conditioning system: New equipment has been installed on the roof and the controls are now working.

Annual report: The annual report has been submitted.

Incident/accident reports: A patron tripped and fell walking into the library; paramedics were called who took the woman to South Suburban Hospital. Another patron fell at the base of the stairs, said he needed no assistance and left the library without giving his name. A bike was reported stolen from the library bike rack; security video shows the unlocked bike being taken from the rack. A police report was not immediately filed, pending a response from the mother of the boy whose bike was taken.

Tax appeals: Two businesses in Homewood have recently filed tax appeals.

TIF refund: The library is receiving a \$163,233.79 distribution payout of TIF funds.

Friends of the Homewood Library: FOHL has donated approximately \$13,000 to the library this year, including the second phase of the Gates grant.

SWAN: SWAN is now its own legal entity. Ms. Rauch is president of the SWAN board until July 2011.

Beautification award: The library has once again been honored with a beautification award from the village of Homewood. The award presentation ceremony will be held Oct. 14 at 7:00 at the Irwin Center.

CORRESPONDENCE –

Patron correspondence included requests for specific materials, comments about the magazine layout and residency requirements for the zoo pass, and praise for story hour in the park and the helpfulness of library staff.

COMMITTEE REPORTS –

Advocacy – No report

Facilities – A facility walk through will be scheduled for October. The damaged awning at the back entrance will be repaired.

Finance – The debt certificates interest payment due 10/01/2010 (\$18,343.75) has been signed.

Governmental Affairs – MLS leadership is looking at delivery options and merger costs. The MLS board has an upcoming vote on an agreement with SWAN. All 84 member libraries have stayed with the organization.

Library Resources – No report

Policy – No report

Personnel Policies – A meeting is scheduled for September 17 to discuss the administrator review policy.

Audit – The secretary's audit is complete.

Nominating committee: No report

NEW BUSINESS

Levy ordinance: A motion was made and seconded to adopt levy ordinance no. 130, Ordinance Levying and Assessing Taxes of Homewood Public Library District, Cook County, Illinois, for the Fiscal Year Beginning July 1, 2010, and Ending June 30, 2011. (Flor/Postma) The secretary's certification and truth in taxation certificate of compliance related to the levy were signed by Ms. Eagle and Mr. Bouchie, respectively.

Requests for donations: The library currently handles requests for donations by community organizations on a case-by-case basis. The advocacy committee will meet to discuss the possibility of outlining a more formal policy for handling this type of request.

CD/DVD playing/downloading/copying: It is illegal to download library materials. The board discussed the library's policy of not allowing patrons to break the law—in any way—on the library premises. This includes illegally downloading materials. Although staff members are not expected to police patrons, they may intervene if they notice illegal downloading.

2011 elections: One two-year library trustee term and three six-year terms are up for election in 2011.

Southgate TIF expansion: A Joint Review Board meeting of Homewood taxing bodies was held September 15 to discuss the proposed expansion of the Southgate TIF district. The non-binding, advisory committee expressed support of the TIF; Mr. Bouchie, representing the library, abstained from voting as the full library board had not yet discussed the TIF expansion. After discussing the matter, the library board agreed to send a letter to Mark Franz, village manager, stating the board had reached a consensus to support the recommendation of the Joint Review Board.

Library calendar: The board approved the 2011 holiday calendar.

OLD BUSINESS

Furniture status: The magazine racks have been ordered. Shelving for DVDs, CDs, and youth AV materials will soon be ordered; this shelving will reflect the style of the picture book shelving.

Committee assignments: Mr. Bouchie will send an updated list of committee assignments to all board members.

ALTAFF: The board was informed the Association of Library Trustees, Advocates, Friends and Foundations offers online courses on trusteeship.

MEETINGS

ILA: The Illinois Library Association (ILA) Annual Conference will be held September 29–30 at Navy Pier in Chicago. Board members are encouraged to attend.

ADJOURNMENT – Mr. Bouchie adjourned the meeting at 9:03.

Accepted _____

Amy Eagle
Secretary