

Homewood Public Library District Board Meeting
Regular Meeting Minutes
Homewood Library
October 20, 2010

CALL TO ORDER – Mr. Bouchie, president, called the meeting to order at 7:35 p.m. Present at that time were Mr. Barr, Mr. Bouchie, Ms. Davis-Bridges, Ms. Eagle, Ms. Postma and Ms. Rauch, administrative librarian. Mr. Weiss arrived at 8:20, following rehearsal for the James Hart fall play. Mr. Flor was out of town.

CONSENT AGENDA – A motion was made and seconded to accept the consent agenda as presented. (Postma/Barr)

LIBRARIAN’S REPORT –

Monthly staff meeting notes: Ms. Rauch provided notes from the monthly library staff meeting. She offered to email these notes to trustees each month to keep them up-to-date on staff issues. The trustees indicated they would like to receive these regular updates.

New Family Night: The library received thanks from Dale Mitchell, superintendent, Homewood School District 153; and Cece Coffey, principal, Churchill School, for participating in the New Family Information Fair.

Proposed legislation: The trustees were informed about Illinois HB 6913, which seeks to reallocate grant funds from the Secretary of State’s office. The bill, filed by Representative Monique Davis, would amend the Illinois Literacy Act, State Finance Act and School Code to transfer the authority to develop, expand or support literacy grants from the office of the Secretary of State and State Librarian to the State Board of Education. This bill would also allow funds in the Secretary of State Special Services Fund and Live and Learn Fund to be diverted to the Adult Literacy Grant Fund for use by the State Board of Education.

Nov. 21 concert: The Homewood Historical Society, Homewood Public Library and Friends of the Homewood Library are sponsoring a concert to be held Nov. 21 to celebrate the historical society’s 30th anniversary. Tickets to the performance by American standards singer Peter Oprisko and his 5-piece band are being offered to the public free of charge.

eBooks: Patrons may now download audio books, eBooks, music and video free from the library’s website.

Bookletters: Patrons may use the website to create and view a variety of booklists or learn a language with the Byki (Before You Know It) program. Over 70 languages are available. How cool is that?

Online patron registration: Online patron registration is also becoming available.

Insurance for alarm system: The library received an approximately \$6000 insurance payment to cover the alarm.

CPR training: CPR training for staff is scheduled.

AED purchase: The library has purchased an automated external defibrillator (AED) device to be kept in the building.

CORRESPONDENCE –

Patron correspondence included a multitude of thank yous: for participating in Foundation 153's Homewood Schools Fund Run, for providing space for the Ramadan display and for holding a progressive banned books policy. Patrons also expressed thanks to specific staff members for their help.

COMMITTEE REPORTS –

Advocacy – The advocacy committee will schedule a meeting to discuss the development of a policy for handling requests for donations by community organizations.

Facilities – The facilities committee will schedule a meeting to discuss the latest walk-through.

Finance – It appears tax bills will not be sent until 11/27, which means the library will not receive funds until January. The library has a certificate of deposit at the credit union that is due to mature before the next board meeting. A motion was made and seconded to move the funds from the credit union CD to the IMET account when the CD matures. (Postma/Davis-Bridges)

Governmental Affairs – Proposals from private delivery vendors came back to MLS looking manageable. Should private delivery be adopted, SWAN will act as the agent for signing contracts and individual libraries will pay a portion of their costs.

Library Resources – No report

Policy – The policy committee will schedule a meeting to review the laptop circulation policy and current policy for revoking library privileges.

Personnel Policies – Trustees reviewed the committee's proposed administrator performance appraisal tool. The committee will schedule a meeting to finalize the review process.

Audit – The library's financial audit will begin the second week of November.

Nominating committee: No report

NEW BUSINESS

2011 election: One two-year library trustee term and three six-year terms are up for election in 2011.

Gates grant: The library recognizes the Friends of the Homewood Library donation of \$5200 and pledges library funds to match in order to meet the \$10,400 obligation necessary for the technology grant from the Bill & Melinda Gates Foundation. Thank you FOHL and the Gates Foundation!

OLD BUSINESS

Southgate TIF letter: The trustees' letter of support for the Joint Review Board's position on expanding the Southgate TIF district was sent to Mark Franz, Homewood village manager.

MEETINGS

ILA: Ms. Rauch reported on the Illinois Library Association (ILA) Annual Conference, which she attended in September.

ADJOURNMENT – Mr. Bouchie adjourned the meeting at 8:35.

Accepted _____

Amy Eagle
Secretary