

Homewood Public Library District Board Meeting
Regular Meeting Minutes
Homewood Library
November 17, 2010

CALL TO ORDER – Mr. Bouchie, president, called the meeting to order at 7:32 p.m. Present at that time were Mr. Barr, Mr. Bouchie, Ms. Davis-Bridges, Ms. Eagle, Mr. Flor, Ms. Postma, Mr. Weiss and Ms. Rauch, administrative librarian.

CONSENT AGENDA – A motion was made and seconded to accept the consent agenda as presented. (Postma/Davis-Bridges)

LIBRARIAN’S REPORT –

November 21 concert: The Homewood Historical Society, Homewood Public Library and Friends of the Homewood Library are sponsoring a concert to be held Nov. 21 to celebrate the historical society’s 30th anniversary. Tickets to the performance by American standards singer Peter Oprisko and his 5-piece band are being offered to the public free of charge.

CPR training: Seventeen library staffers and one trustee received CPR training at the library.

Friends of the Homewood Library party: The annual party to thank library volunteers will be held December 10.

Staff recognition: The annual staff recognition night will be held January 30.

Merger design appointment: Plans to merge five area library systems into one are moving forward.

Get Motivated workshop: Nine staff members attended a Get Motivated motivational seminar in Chicago (and got motivated).

Media on Demand from library website: Homewood Library cardholders can now use the library website to download audio books, eBooks, music and video to their computers and many mobile devices for free. Cool!

CORRESPONDENCE –

Gates grant: The second check for the technology grant from the Bill & Melinda Gates Foundation is on its way.

Patron correspondence: Patrons suggested the library remove the ticking clocks from study carrels and offer a selection of inexpensive reading glasses. They also commended the “smiling staff” for providing story time, research help and a comfortable, user-friendly environment. The library was urged to “keep up the good work” and “never shut down.”

COMMITTEE REPORTS –

Advocacy – The board conducted the first reading of the proposed policy for handling requests for donations by community organizations.

Facilities – The facilities committee will schedule a walk-through when the new shelving arrangement is finalized.

Finance – The board reviewed the balance sheet as of 10/31/10.

A CD at the HF Credit Union will mature 11/25; the money will roll into the library’s credit union savings account, to be evaluated in December.

The auditors have completed their work at the library.

Governmental Affairs – MLS has a meeting scheduled for Monday, 11/22. A new interlibrary delivery system will be organized and run by SWAN, with delivery costs absorbed by users.

Library Resources – No report

Policy – The library conducted the first reading of the proposed policy for revoking library privileges and reviewed the proposed policy for public computer and Internet use.

Personnel Policies – The board reviewed the administrative librarian staff evaluation form, which will be completed by members of the Department Heads Plus committee, and the board evaluation form, to be completed by members of the board of trustees. The next personnel policy meeting will be held 1/5.

Audit – No report.

Nominating committee: No report

NEW BUSINESS

2011 election: The filing deadline for the one two-year library trustee term and three six-year terms up for election in 2011 is 12/13.

Generator repair: It has been determined the generator was installed incorrectly, which causes it to short out building circuitry when it turns on. If this situation is not resolved

soon, the architect will authorize another contractor to fix the problem and will take the original contractor to court.

TIF termination: Homewood taxing districts have received official notice of the dissolution of the special tax allocation fund and termination of the Washington Park redevelopment project area.

TIF joint review: The TIF Joint Review Board is scheduled to meet 11/18. Ms. Rauch will attend and report back to the library board in December.

OLD BUSINESS

None

MEETINGS

Local election training: Ms. Eagle will attend a local election officials' workshop 12/3.

ADJOURNMENT – Mr. Bouchie adjourned the meeting at 9:01.

Accepted _____

Amy Eagle
Secretary