

Homewood Public Library District Board Meeting
Regular Meeting Minutes
Homewood Public Library Conference Room
September 17, 2008

CALL TO ORDER – Mr. Barr, President, called the meeting to order at 7:30 p.m. Present at that time were Mr. Barr; Mr. Bouchie; Mrs. Colton; Mr. Flor; Mr. Myers; Mrs. Postma; Mrs. Rauch, Administrative Librarian; and Mrs. Barnett, Administrative Assistant. Ms. Macikas-Blumstein was absent.

CONSENT AGENDA – A motion was made and seconded to accept the consent agenda as presented. Myers/Bouchie. A roll call vote passed. (6 Ayes [Mr. Barr, Mr. Bouchie, Mrs. Colton, Mr. Flor, Mr. Myers, and Mrs. Postma]; 1 Absent [Ms. Macikas-Blumstein]).

TREASURER’S REPORT – Mrs. Rauch discussed the Levy Edit Report, updated income/expense projections, and the unclaimed property report. New officers need to sign bank signature cards.

LIBRARIAN’S REPORT – The statistics report was deferred until the next meeting. Mrs. Rauch will arrange for the purchase of library books as a memorial for the mother of Ms. Macikas-Blumstein. She reviewed two incident reports included in the Board packet. The latest Friends book sale was a success. Applications for the Adult Services position will be accepted through this Saturday. The Library is joining with the Homewood Historical Society in the presentation of several programs to be held at the Library. Their business meetings will precede the programs.

CORRESPONDENCE – Suggestion box: Patron comments were read and discussed.

COMMITTEE REPORTS

Advocacy – No report

Facilities – The fall outdoor and indoor walk-arounds will be postponed until the landscaping and remodeling projects are further along. The plantings have been ordered. Bushes and lighting will arrive later.

Finance – No report

Governmental Affairs – We are still waiting to be included on the Village Board agenda.

Library Resources – A meeting of the committee will be scheduled to discuss staff prepared suggestions. Mrs. Rauch will also attend.

Policy – Mr. Barr presented the second reading of the policy on group visits. A motion was made and seconded to accept the policy as presented. Postma/Myers. The motion passed. Mrs. Rauch discussed Library policies regarding minors aged fourteen through eighteen. Although parents have a legal responsibility for children aged fourteen through eighteen, under current Library practice parents are not notified of delinquencies on minors' cards until the collection agency becomes involved. Mrs. Rauch will investigate the policies of other libraries.

Personnel Policies – No report

Audit – The Secretary's minutes have been audited. The financial audit is scheduled for the first week in November. Several Board members expressed interest in meeting jointly with the auditors.

NEW BUSINESS

Amended Budget Ordinance – A motion was made and seconded to approve Ordinance #122, an amendment to Ordinance #121, providing for budget and appropriations of Homewood Public Library District, Cook County, Illinois for the fiscal year beginning July 1, 2008 and ending June 30, 2009. Postma/Colton. A roll call vote passed. (6 Ayes [Mr. Barr, Mr. Bouchie, Mrs. Colton, Mr. Flor, Mr. Myers, and Mrs. Postma]; 1 Absent [Ms. Macikas-Blumstein]).

Non-resident fees – A motion was made and seconded to accept Ordinance #123 authorizing public library non-resident cards. Myers/Postma. The motion passed.

Landscape remodel – Work has begun on the area at the front of the Library and at the northwest corner.

Garden name – The benches and planter in the area named *Tranquility Corner* will be moved to the southeast corner of the building. The plaque in memory of Doug Dralle will remain in the front area. A name will be chosen for the new area which will house the piece of sculpture donated in memory of former Administrative Librarian Mable Murphy and her sister Nellie Marshall.

OLD BUSINESS

E-mail accounts – Mrs. Rauch reported that she is still encountering problems setting up the new e-mail accounts. After discussion it was decided to purchase a second domain name to use with the e-mail addresses.

Mr. Flor's name needs to be included at the top of the agenda.

MEETINGS

ILA – Several staff members will be attending the conference next week at Navy Pier in Chicago. Board members were encouraged to join ILA and the Library will pay. The new Glenwood-Lynwood Library will open September 22, 2008. An open house is being held on Saturday, September 20, 2008, from 12:00 until 4:00 p.m.

ADJOURNMENT – Mr. Barr adjourned the meeting at 8:22 p.m.

Accepted _____

George E. Bouchie
Secretary