Homewood Public Library District Board Meeting Regular Meeting Minutes Homewood Public Library Conference Room November 19, 2008

CALL TO ORDER – Mr. Barr, President, called the meeting to order at 7:30 p.m. Present at that time were Mr. Barr; Mr. Bouchie; Mrs. Colton; Mr. Flor; Ms. Macikas-Blumstein; Mr. Myers; Mrs. Postma; Mrs. Rauch, Administrative Librarian; and Mrs. Barnett, Administrative Assistant. Mr. Planera, architect, and Mr. Larson, from Ehlers and Associates, also attended the meeting.

CONSENT AGENDA – A motion was made and seconded to accept the consent agenda as presented. Colton/Postma. A roll call vote passed. (7 Ayes [Mr. Barr, Mr. Bouchie, Mrs. Colton, Mr. Flor, Ms. Macikas-Blumstein, Mr. Myers, and Mrs. Postma]).

TREASURER'S REPORT – The auditors have completed a preliminary report.

LIBRARIAN'S REPORT – Mrs. Rauch reported that several Library staff members participated in the cancer support walk. The group won a prize. She also discussed several incident reports. At the present time Mrs. Rauch is working on restructuring the departments and evaluating the focus of the collection. An Adult Services/Popular Materials Interim Manager has been appointed. The Library is again participating in a Food for Fines program. I.M.R.F. rates may increase over the next three years.

CORRESPONDENCE – Suggestion Box: Patron comments were read and discussed.

COMMITTEE REPORTS

Advocacy – Ms. Macikas-Blumstein commented on the new and improved homepage as a good resource for the community.

Facilities – The committee reported that they reviewed a proposal from a new janitorial company who was interested in adding the library as a customer. The committee decided not to act on the proposal as the current cleaning service and contract will be reviewed after the completion of the planned remodeling. Mr. Bouchie will represent the Board during the remodeling and will help monitor on-going work. Ms. Parker from the Glenwood/Lynwood will be the consultant for interior design.

Finance – Deferred until later in the meeting.

Governmental Affairs – No report

Library Resources – Mrs. Rauch announced that the policy manual has been reworked in the area of collection development. Two material review forms submitted by patron were discussed. The Board decided not to make any changes.

Policy – The committee will meet at 7:00 p.m. on Wednesday, December 17, 2008 before the general meeting.

Personnel Policies – No report

NEW BUSINESS

Levy Ordinance Adoption – A motion was made and seconded to adopt Ordinance #123 levying and assessing taxes of Homewood Public Library District, Cook County, Illinois for the fiscal year beginning July 1, 2008 and ending June 30, 2009. Colton/Bouchie. A roll call vote passed. (7 Ayes [Mr. Barr, Mr. Bouchie, Mrs. Colton, Mr. Flor, Ms. Macikas-Blumstein, Mr. Myers, and Mrs. Postma]).

Landscape remodel – The majority of the work has been completed, including the installation of the statue.

Building remodel – Mr. Planera discussed plans for the remodeling project, including a new HVAC system. Bids will be accepted at the January meeting, and the contract awarded. Work should begin in late March or early April. Mr. Larson, from Ehlers and Associates, discussed financial planning for the anticipated remodel. He discussed adopting a parameters ordinance, which the Board agreed to do. Mr. Barr suggested that it is not too early to begin preparing publicity for the project, including the newsletter, a display in the Library, and on our homepage. The Finance committee will meet to begin formulating guidelines.

TIF Amendment – The village is proposing an extension in boundaries of the current Southwest Central Business District TIF. Several Trustees will attend a village meeting in order to express the feelings of the Board. A motion was made and seconded to oppose the extension of the TIF district. Flor/Myers. A roll call vote passed. (6 Ayes [Mr. Barr, Mr. Bouchie, Mr. Flor, Ms. Macikas-Blumstein, Mr. Myers, and Mrs. Postma]; 1 Abstention [Mrs. Colton]).

Salvage declaration – A motion was made and seconded to declare as salvage the paving bricks and bench which was removed for the new landscaping project and allow Mrs. Rauch to dispose of them. Postma/Colton. The motion passed.

OLD BUSINESS

Friends' appreciation event – The party will be held this year on Friday, December 12 from 6:30 - 8:30 p.m. at the Library.

Staff recognition/holiday event - The party will be January 25 at a location to be determined.

E-mail accounts – The accounts have been set up for staff and Board.

MEETINGS

Economic Breakfast – No one was able to attend this event.

Matteson Trustee "Meet and Greet" - No one was able to attend.

ADJOURNMENT – Mr. Barr adjourned the meeting at 9:03 p.m.

Accepted	
	George E. Bouchie
	Secretary