

Homewood Public Library District Meeting
Regular Meeting Minutes
Homewood Public Library Conference Room
May 21, 2008

CALL TO ORDER – Ms. Macikas-Blumstein, President, called the meeting to order at 7:31 p.m. Present at that time were Mr. Barr; Mr. Bouchie; Mrs. Colton; Mr. Flor; Ms. Macikas-Blumstein; Mr. Myers; Mrs. Postma; Mrs. Rauch, Administrative Librarian; and Mrs. Barnett, Administrative Assistant.

Ms. Macikas-Blumstein welcomed guest Jordan Bergren, who is working on his Boy Scout communication badge.

CONSENT AGENDA – A motion was made and seconded to accept the consent agenda as presented. Colton/Postma. A roll call vote passed. (7 Ayes [Mr. Barr, Mr. Bouchie, Mrs. Colton, Mr. Flor, Ms. Macikas-Blumstein, Mr. Myers, and Mrs. Postma]).

TREASURER’S REPORT – Mrs. Colton presented this report. Recently a planning meeting was held. Additional information from department heads is needed in order to complete the budget. Reserves are up more than expected.

LIBRARIAN’S REPORT – The webpage will be revamped soon by employing distributed authorship, but will continue to look the same to patrons. The roof inspection has been completed. It may prove to be more cost effective to replace the roof rather than to attempt additional repairs. The Friends recently presented the Library with over \$7,000.00 from the latest book sale. Bernice Kandron, reference librarian, will be retiring effective June 9, 2008. Mrs. Rauch reported that it was necessary to suspend the Library privileges of a patron. She presented a summary of the Night Owl program. Remote wireless printing is now available through the Library. Patrons using laptops in the building can also use the service.

CORRESPONDENCE – Suggestion box: Patron comments were read and discussed.

LEGISLATION UPDATE – No report

COMMITTEE REPORTS

Advocacy – Mr. Flor and Mrs. Rauch reported on an Illinois Works informational meeting they recently attended.

Facilities – Mrs. Rauch reported that the two estimates for concrete repair of the area by the back door are \$1,000.00. Three estimates have been received to seal coat and stripe the parking lot. A motion was made and seconded to accept the bid from G & G Paving

for an amount not to exceed \$6,762.00 pending advice from the architect concerning the project. Postma/Myers. A roll call vote passed. (7 Ayes [Mr. Barr, Mr. Bouchie, Mrs. Colton, Mr. Flor, Ms. Macikas-Blumstein, Mr. Myers, and Mrs. Postma]).

Finance – Mrs. Colton reported that intergovernmental discussions have slowed somewhat. The TIF renewal meeting is in August. Mr. Barr asked Mrs. Rauch to prepare a packet of TIF information.

Library Resources – Mrs. Rauch reported that it is time to review the collection development policy. Staff members have begun the process. The Board committee will work with the staff to complete this project.

Policy – Mr. Barr scheduled a meeting for Tuesday, June 3, 2008 to consider proper use of the Library by individuals and groups. Library policies will be available on-line soon.

Personnel Policies – Mrs. Rauch discussed health insurance opt-out possibilities. She suggested that offering spending plan options might be the best idea. She will investigate further.

Audit – No report

NEW BUSINESS

Concrete repairs – By consensus it was agreed to spend \$1,000.00 on concrete repairs.

Landscape remodel – The original plan is being scaled back. Two additional bids are pending. After discussion it was decided to concentrate on the front area.

Guest Jordan Bergren left at 8:13 p.m.

Voter registration service – Mrs. Rauch expressed concerns with Library staff providing this service during Library hours. Frequently there are not enough people available to staff the service desks and register voters. One solution would be to encourage applicants to mail in their forms. Another suggestion was to ask the League of Women Voters to participate.

OLD BUSINESS

Owner and Architect Agreement Form – After discussion it was decided that Mrs. Rauch should consult the attorney concerning a rider submitted and also the manner of financing the remodeling project.

MEETINGS

Trustee dinner – Mrs. Postma reported on the dinner, which was held in Oak Brook.

Trustee workshop – Board members were reminded of this workshop to be held on Saturday, May 31, 2008 at the Crete Library. Mr. Flor plans to attend.

ALA – Mrs. Postma and several staff members will be attending this event in Anaheim.

ADJOURNMENT – Ms. Macikas-Blumstein adjourned the meeting at 8:38 p.m.

Accepted _____

George E. Bouchie
Secretary