Homewood Public Library District Meeting Regular Meeting Minutes Homewood Public Library Conference Room June 18, 2008

CALL TO ORDER – Ms. Macikas-Blumstein, President, called the meeting to order at 7:30 p.m. Present at that time were Mr. Barr; Mr. Bouchie; Mr. Flor; Ms. Macikas-Blumstein; Mr. Myers; Mrs. Rauch, Administrative Librarian; and Mrs. Barnett, Administrative Assistant. Mrs. Colton and Mrs. Postma were absent.

Ms. Macikas-Blumstein welcomed guest Mr. Thomas Brabec from the Homewood School District #153 Board of Education.

Mr. Brabec discussed the expiration of the Washington Park TIF and the effect on local taxing bodies if an extension is granted. It was the consensus of the Board that local legislators need to be informed of the situation. After discussion a decision was made to write a letter, to be signed by all Trustees, to the legislators. Ms. Macikas-Blumstein and Mrs. Rauch will compose the letter. A resolution will also be drafted to be sent at a later date as needed. Mr. Brabec and Trustees agreed that time is of the essence, and a meeting with local legislators will be scheduled.

Mr. Brabec left the meeting at 7:55 p.m.

CONSENT AGENDA – A motion was made and seconded to accept the consent agenda with corrections made to the minutes from the Policy Committee Meeting. Bouchie/Myers. A roll call vote passed. (5 Ayes [Mr. Barr, Mr. Bouchie, Mr. Flor, Ms. Macikas-Blumstein, and Mr. Myers]; 2 Absent [Mrs. Colton and Mrs. Postma]).

TREASURER'S REPORT – Mrs. Rauch discussed the Library's income report and the forecast for the future. The position of Assistant Administrative Librarian will not be filled at this time. However, it is necessary to fill the position of adult services manager. The computer maintenance group is working out well. In the future the Friends will be funding a budgeted amo

unt for the purchase of Hot Copies. A motion was made and seconded to accept the 2008-2009 working budget. Flor/Bouchie. A roll call vote passed. (5 Ayes [Mr. Barr, Mr. Bouchie, Mr. Flor, Ms Macikas-Blumstein, and Mr. Myers]; 2 Absent [Mrs. Colton and Mrs. Postma]).

ADMINISTRATIVE LIBRARIAN'S REPORT – Mrs. Rauch discussed current statistics, and reported that the Library will be adding a second T-1 line soon. She discussed an incident of inappropriate behavior observed by two librarians. The situation will be monitored further. If the behavior is witnessed again, the police will be notified to handle the situation. Mrs. Rauch announced that the Library will be an Encore test site.

Reservation software has been installed in the computer lab and seems to be working well. There is a slight increase in insurance costs. The new web site is almost finished.

CORRESPONENCE – Suggestion Box: Patron comments were read and discussed.

COMMITTEE REPORTS

Advocacy – No report

Facilities – No report

Finance – No report

Governmental Affairs – No report

Library Resources – No report

Policy – Mr. Barr presented the first reading of proposed changes to the policy manual concerning disruptive behavior and illegal behavior. The committee will meet again to address group visits to the Library.

Personnel Policies – A flexible spending plan is being investigated.

Audit – No report

NEW BUSINESS

The Budget and Appropriations Hearing: The Hearing is scheduled for Wednesday, July 16, 2008 at 7:15 p.m. prior to the regular meeting. Mrs. Rauch discussed the draft and answered question from the Board.

Funding of remodel project – Mrs. Rauch discussed paying of debt certificates, which would be helped by the expiration of the TIF.

Staff member request for leave of absence – A part-time employee has requested a ninemonth leave of absence to participate in a missionary trip. The matter was referred to the Personnel Committee.

OLD BUSINESS

Owner and Architect Agreement Form – The attorneys continue to discuss the agreement.

Concrete repair – This work will be done soon.

Parking lot repairs – The parking lot will be resurfaced during the week of June 23, 2008.

Landscape remodel – One of the bids was withdrawn, so another one is being sought.

MEETINGS

Friends membership drive – The Friends membership drive is on-going. Their book sales are doing well, and they plan to sell some items on-line in the future.

TIF expiration – Board members agreed that a good publicity campaign is needed to keep the community informed. Articles will be included in the *High Lights* and in the newspaper. The local legislators will be invited to attend the proposed meetings.

ADJOURNMENT – Ms. Macikas-Blumstein adjourned the meeting at 8:48 p.m.

Accepted		
•	George E. Bouchie	
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