

Homewood Public Library District Meeting
Regular Meeting Minutes
Homewood Public Library Conference Room
April 16, 2008

CALL TO ORDER – Ms. Macikas-Blumstein, President, called the meeting to order at 7:30 p.m. Present at that time were Mr. Barr; Mrs. Colton; Mr. Flor; Ms. Macikas-Blumstein; Mr. Myers; Mrs. Postma; Mrs. Rauch, Administrative Librarian; and Mrs. Barnett, Administrative Assistant. Mr. Bouchie was absent.

NEW BOARD MEMBER INSTALLATION – Ms. Macikas-Blumstein presided at the installation of Mr. Flor as a Board member to fill the two-year unexpired term of former Board member Marcus Olsen.

CONSENT AGENDA – A motion was made and seconded to accept the consent agenda as presented. Postma/Colton. A roll call vote passed. (6 Ayes [Mr. Barr, Mrs. Colton, Mr. Flor, Ms. Macikas-Blumstein, Mr. Myers, and Mrs. Postma]; 1 Absent [Mr. Bouchie]).

TREASURER’S REPORT – Mrs. Colton will schedule a meeting of the finance committee to begin planning the budget for the next fiscal year.

ADMINISTRATIVE LIBRARIAN’S REPORT – Mrs. Rauch reviewed statistics and mentioned that A/V circulation has increased, largely because of old TV shows now available on DVD’s. The latest report from the collection agency indicates that the program is successful. The Friends collected approximately \$6,400.00 from recent book sales. This summer junior members will hold several sales outside the Library. Wireless printing (from patron’s laptops) is being tested. An installment of the per capita grant has been received. Mrs. Rauch signed a computer maintenance agreement for a three-month trial period.

CORRESPONDENCE – A thank-you was received from staff members who recently attended the Public Library Association conference in Minneapolis. Patron suggestions were read and discussed. Ms. Macikas-Blumstein suggested using the forms as a means of tracking requests by patrons and how they are facilitated.

LEGISLATION UPDATE – No report

COMMITTEE REPORTS

Committee membership will remain the same with the addition of Mr. Flor. Board members wishing to make changes should talk to Ms. Macikas-Blumstein.

Advocacy – No report

Facilities – The concrete repair and sprucing up of the parking lot are pending.

Finance – Mrs. Colton recently met with intergovernmental officials to discuss budgeting and TIF ramifications.

Governmental Affairs – No report

Library Resources – No report

Policy – Mrs. Rauch discussed problems with scheduling the meeting room. After discussion it was the consensus of the Board to maintain the current policy of reserving the room for non-profit groups.

Personnel Policies – The committee will meet to discuss the possibility of offering a cafeteria plan to employees.

Audit – The committee will meet this summer to audit the minutes.

NEW BUSINESS

Owner and Architect Agreement Form – After discussion a motion was made and seconded to accept the agreement with Detella Planera Architects. Myers/Postma. A roll call vote passed. (6 Ayes [Mr. Barr, Mrs. Colton, Mr. Flor, Ms. Macikas-Blumstein, Mr. Myers, and Mrs. Postma]; 1 Absent [Mr. Bouchie]). The motion was amended to include the words “subject to attorney review” following the word “Architects.” There was a consensus on amending the motion. Ms. Macikas-Blumstein will sign the agreement.

Financing construction project – Mrs. Colton reviewed plans for financing the construction project as presented at last month’s meeting. Bids are needed before the final figures are available. Mr. Barr suggested informing the public of our history of paying for bonds early and assuring the public that the project will not increase the tax levy rate. He also recommended sending letters to village officials saying that the TIF should not be extended, since the area is no longer considered blighted. Mrs. Colton will talk to other local taxing bodies to secure their cooperation in writing letters.

Landscape remodel – Mrs. Rauch suggested securing addition bids for the project, and to concentrate on the area to showcase the sculpture and on the children’s area. She will seek other more economical bids.

OLD BUSINESS

None

MEETINGS

Library Trustee Workshop – *Strategic Planning: Take the 1st Step* will be presented on Saturday, May 31, 2008 at the Crete Public Library from 9:00 a.m. until noon. All trustees are invited to attend.

LACONI Annual Trustee Dinner – The dinner is Friday, May 16, 2008 at Oak Brook Bath and Tennis Club, Oak Brook, Illinois, from 6:15 p.m. until 9:30 p.m. Mrs. Postma and Mrs. Rauch may attend.

Future – Mr. Barr suggested that MLS present a workshop on TIF's in order for Board members to educate themselves on the process.

ADJOURNMENT – Ms. Macikas-Blumstein adjourned the meeting at 8:40 p.m.

Accepted _____

George E. Bouchie
Secretary