

**HOMEWOOD PUBLIC LIBRARY DISTRICT  
BOARD OF TRUSTEES**

**MINUTES**

**Regular Board Meeting, September 18, 2019  
7:00 P.M.**

**CALL TO ORDER**

President Adrienne River called the meeting to order at 7:00 p.m. Present were Trustees Nancy Gildart, George Bouchie, Thomas Nowak, Adrienne River, Timothy Martin and Jacoba Ward. Percy Harris arrived at 7:05 p.m. Also present was Director Colleen Waltman. The recorders of minutes were Michelle Snoddy and Colleen Waltman

**GUESTS**

- None

**PUBLIC COMMENT**

- None

**CONSENT AGENDA (Action with Roll Call Vote)**

Approval of the Minutes

- Approval of the minutes of the Board Meeting of August 21, 2019

Acceptance of the Financial Report of August 31, 2019

- Approval of the General Fund Check Registers dated August 22, 2019, and September 5, 2019
- Acceptance of the Bills Payable Report in the amount of \$136,851.06
- Payroll, IMRF and FICA payments August 2019
- Balance Sheet as of August 31, 2019
- FY 2019 YTD Actual Vs. Budget

Acceptance of the August 2019 Statistical Report

Trustee Ward moved to approve the consent agenda with amendments. Trustee Martin seconded.

Roll Call vote: Ward- aye, Bouchie - aye, Nowak - aye, Gildart- aye, Harris – aye, River-aye, Martin-aye. Motion carried

## **Review Public Comment Sheets**

### **Director's Report**

- Staff Meetings
- Union and contract follow-up items – there was discussion regarding the current Trustees e-mail account and it was agreed that all e-mails should go to all Trustees
- YS reconfiguration
- Upcoming Home Depot event (October 5<sup>th</sup>)
- Audit engagement letter signed; field work planned for October (and week of September 23)
- Friends update

### **OLD BUSINESS**

- None

### **CLOSED SESSION**

- pursuant to 5 ILCS 120/2 (c)(11) to consider pending litigation
- no closed session took place

### **NEW BUSINESS**

- Days Closed (Action)

Trustee Bouchie moved to approve the days closed as proposed.

Trustee Nowak seconded.

Roll Call vote: Ward- aye, Bouchie - aye, Nowak - aye, Gildart- aye, Harris – nay, River-aye, Martin-aye. Motion carried

- ILA conference and membership (Action)

Trustee Bouchie moved to approve the ILA conference and membership as requested. Trustee Ward seconded.

Roll Call vote: Ward- aye, Bouchie - aye, Nowak - aye, Gildart- aye, Harris – abstain, River-aye, Martin-aye. Motion carried

- Carpeting grant application-Discussion
- Additional limits on items to check out –Discussion
- Facilities Walk Around- Discussion, scheduled for Wednesday, October 9 at 6 pm. Director Waltman asked to request presence of Maintenance Technician, Gerald Tibbs.

## **BOARD COMMITTEE REPORTS**

- Facilities – No report
- Finance – No report
- Personnel-No report
- Policy - No report

## **ADJOURNMENT**

Trustee Bouchie moved and Trustee River seconded to adjourn at 8:09 PM.  
Roll Call vote: Bouchie - aye, Nowak - aye, Gildart- aye, River – aye, Harris – aye, Martin-aye. Motion carried.

The next Board meeting is scheduled for October 16, at 7:00 p.m.

Accepted \_\_\_\_\_  
**Adrienne River, President**      **George Bouchie, Secretary**