

**HOMEWOOD PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES**

MINUTES

**Regular Board Meeting, October 18, 2017
7:00 P.M.**

CALL TO ORDER

President Bouchie called the meeting to order at 7:01pm. Present were Percy Harris, Adrienne River, George Bouchie, Pat Smith and Administrative Librarian Amy Crump. Absent was Jacoba Ward. Recorder of minutes was Leslie Stark.

PATRON COMMENTS (BLUE SHEETS):

Tabled until later in the meeting.

GUESTS –

- Sue Ryan – HPL employee and Homewood resident and AFSCME member
- Marilyn Thomas – HF Chronicle

PUBLIC COMMENT – None.

CONSENT AGENDA (Action with Roll Call Vote)

- Approval of the Minutes of the Board Meeting of September 20, 2017
- Acceptance of the Financial Report of September 30, 2017
- Approval of General Fund Check Register
 - Acceptance of the Bills Payable Report in the amount of \$149,434.85
 - Payrolls September/October 2017
 - IMRF and FICA September 2017
 - Balance Sheet as of September 30, 2017
 - YTD Actual Vs. Budget
- Acceptance of Statistical Circulation Report for September 2017

Ms. River moved to approve the Consent Agenda with corrections, Ms. Smith seconded. All in favor – None opposed- Motion carried.

ADMINISTRATIVE LIBRARIAN'S REPORT (Information)

See attached document.

- Programming and Community Events Report
- Staff Report
- Facility Report
- PPC Report
- Extra-curricular Activities
- Upcoming events for Trustees

COMMITTEE REPORTS

- Facilities (Information) – Had the walk through a couple of weeks ago. No major issues. Minor issues such as timing of lights, benches needed tightening, etc.
- Finance (Information) – No report
- Personnel Policy (Information) – No report – chair is absent
- Policy (Information) – No report

OLD BUSINESS:

- Appointment of Trustees (Action) – will be a closed session item
- Collective Bargaining Process – Nothing major to report. There was another meeting scheduled for Friday, October 27th.
- Prescription disposal box – No longer pursuing it

NEW BUSINESS –

- Set date for public hearing for proposed Ordinance 17-7: Levy (Action) **Motion made by Ms. River, seconded by Mr. Harris, to set the public hearing on Ordinance 17-7: Levy for November 15, 2017 at 6:45pm. All in favor – none opposed. Motion carried**
- Proposed Home Rule/Sales Tax – proposed by School District 153 and Village of Homewood regarding granting the Village additional powers to increase sales tax to raise money for the other taxing bodies. Handouts to the HPL Board were provided by the Village. Village can raise additional taxes but the state can limit how you can use those taxes unless a village is home-rule. Village wants to put this on the spring election trying to increase the sales tax at .25% That increase will be allocated to the taxing districts in Homewood, including the schools, the park district and the library.
 - Currently Homewood can't hire previously trained police officers and firefighters – the village has to spend money to train them.
 - Homewood has no power to address rental properties (unless it can be seen from the street).
 - There are 214 Home Rule communities in Cook County, including EHC, Hazel Crest, Glenwood & Thornton.
 - Typically, at least 50% of sales tax are paid by non-residents.
 - There will be a Community Meeting about this at Irwin Center on November 9th. After that, an Intergovernmental Agreement will be provided to each of the taxing districts. The intergovernmental agreement may not be ready by the November HPL board meeting – may necessitate a December meeting.
 - The Village will pass an ordinance about what they will do as a home rule community. Village is interested in garnering support for this initiative.
- Gift Cards for staff (Action) **Motion made by Mr. Harris and seconded by Ms. Smith to approve holiday gift cards for the staff in the amount of \$50.00, (pages get \$25.00) Roll call – all ayes, one absent, no nays – motion approved.**
- Close on December 1st (Action) **Motion made by Ms. River, and seconded by Mr. Harris to close the library on Friday, December 1st in order for the staff to be able to attend the multi-service in-service held by Atlas. All ayes, none opposed. Motion carried.**
- East Hazel Crest District contract – they will contact the HPL Board no later than 6 months before the end of the current contract (expires in June 2019) if they want to renew the contract. Mr. Bouchie will attend an EHC board meeting to open a

discussion. Ms. Crump was instructed to research past payments/contracts and number of EHC library card holders and inform the board.

- Ms. River went to the levy seminar at ILA conference – was presented by a CPA that has a lot of libraries as clients. That presenter strongly believes the budget should be included in the B & A ordinance next year but also advised that the library's attorney be consulted.
- Mr. Harris was at ILA for the Trustee Day (Ms. Ward also attended). Next year's conference will be in Peoria.
- HPL Employee Kelly Campos addressed the survey wording in the newsletter via letter to the board. In response, the Board instructed Ms. Crump to place survey sheets on the circulation desk with a drop box.

Patron Comments (Blue slips):

- Name tags for employees – general discussion
- Discussion of loan rules for magazines

ADJOURN TO CLOSED SESSION

Motion made by Ms. Harris and seconded by Ms. River at 8:23pm to go into closed session Under ILCS 5 120/2 (C) (2) to discuss collective negotiating matters and Under ILCS 5 120/2 (C) (1) to consider the appointment, employment, compensation, discipline, performance matters or dismissal of an employee. All in favor, none opposed – Motion carried. 5 minute recess.

Motion made to adjourn out of closed session by Mr. Harris, seconded by Ms. River at 8:47pm. Motion passed unanimously.

Mr. Harris moved to appoint Tom Nowak and Catherine Uecker as Trustees for the Homewood Public Library Board. Ms. Smith seconded it and the motion passed unanimously.

ADJOURNMENT

Motion made to adjourn by Ms Smith, seconded by Ms. River at 8:53pm. Motion passed unanimously.

The next Board meeting is scheduled for November 15, 2017 at 7:00pm

Accepted

**George Bouchie,
President**

Percy Harris, Secretary